



## THE 2023 WOMEN'S FORUM EDUCATION AWARD INFORMATION SHEET

### About the Women's Forum

Preeminent New York women leaders across many fields created the Women's Forum in 1974 to make a difference for each other and take an active leadership role in matters of importance to them. Since 1987 the Women's Forum Education Fund has provided Awards to help mature women—35 and older—pursue educational goals and enhance their capacities to provide leadership and productive and supportive service to their communities and beyond.

### About the Award

The Award recognizes extraordinary and often heroic effort in overcoming adversity as women restructure their lives for success. Unlike financial aid or scholarships, the \$10,000 Award goes directly to the recipient for whatever needs loom largest for her, whether tuition, childcare, medical bills, elder care, transportation, housing, or any other priority. Candidates for an Award and their references should share the narrative of obstacles confronted and overcome, and also of demonstrated leadership and care for their community.

Awards have been granted to over 300 women, amounting in over \$2.2 million in assistance. Award recipients have gone on to obtain bachelor degrees, masters degrees, and Ph.D.s, and are current leaders in their communities.

### Eligibility

The awards will be given to women aged 35 and over who have faced and overcome adversity and now, after an interruption in their education, have resumed the pursuit of **their first Associate or Bachelor** degree. Applicants must demonstrate noteworthy promise and resilience in the face of challenges and must also demonstrate a commitment to helping others and to making a difference in their community, large or small, when their own career goals are achieved. Financial need and academic excellence are not the primary determining factors in the selection of recipients, although true financial need should be evident and the candidate should be in good academic standing. International students should note that payments will require us to issue a W-9 to recipients and should consult a tax professional as to what amount may be taxable (if any). Previous awardees will not be considered.

Applicant must:

- be **35 years old** by December 31, 2022 (birth date no later than December 31, 1987)
- attend college at a two or four year institution within New York City
- reside in New York City
- be pursuing her **FIRST** Associate or Bachelor degree and have earned at least **12 credits** in good standing
- have attended a college in New York City during the 2022-2022 academic year and be enrolled for at least **6 credits** in the 2022-2023 academic year
- have at least **9 credits** to complete graduation requirements **AFTER June 2023**
- If completing an Associate degree in June 2023, must then provide evidence of admission to a Bachelor degree program
- complete an additional semester of 6 or more credits within twelve months of receiving the first installment of the Award, i.e., by June, 2024

Applicant must submit an official transcript upon notification of selection for the award. The payment will be given in two installments: \$5,000 upon receipt of the applicant's current official transcript following notification of the Award no later than June 30, 2023 and \$5,000 in January 2024 or upon successful completion of an additional semester of 6 or more credits before June 2024. Recipients will be required to submit a new official transcript to document the additional semester of 6 or more credits before the second installment is awarded. The Women's Forum will issue a Form 1099 to all Awardees in January 2024, for calendar year 2023, and again in January 2025, for calendar year 2024.

- Applicant must submit **two short Essays** of no more than 500 words each. The topics of those essays are as follows:

**Essay #1 - Career Goals and Motivation**

Please describe your career goals and motivation for seeking this Award. If relevant, please include any meaningful leadership experience or involvement in community service, art, athletics, business, science, or other extracurricular activities.

**Essay #2 - Personal History**

Please describe your personal history including challenges or obstacles overcome in pursuing an education. Please also discuss your academic record as an indication of noteworthy leadership promise. (Financial need will be addressed separately below.)

- Applicant will also be asked to provide a **brief financial statement** as well as listing employment and dependents that will help the committee understand your current and anticipated financial situation, including how receiving this award will impact your ability to achieve your career goals. Please include details on your earned income, any other awards, family support, Federal assistance, etc. (Documentation of these items will not be required at the time of application submission but may be requested at a later date.)
- Two letters of reference are required from faculty or administrators from your current or previous colleges attended, who can speak directly to the quality of your coursework.
- Applicants must upload a student copy of their transcript that includes course titles, final grades and credit information. An official copy will be required to be submitted if the applicant is selected for the award.
- Applicants will have the option to upload a copy of their resume but it is not required.
- Application materials will not be returned to the applicant, regardless of outcome.

**DEADLINE FOR SUBMISSION OF ALL MATERIALS IS FEBRUARY 1, 2023.**

Please carefully review ALL of the information in this document before contacting the Women's Forum office directly with inquiries. **Applicants will be notified of the award selection outcome on or before June 30th, 2023.**

For specific questions that cannot be answered by reviewing this material email [application@womensforumny.org](mailto:application@womensforumny.org).